



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

**REQUEST FOR QUOTATION**

November 25, 2023

The DepEd Division of Batangas, through the General Appropriations Act (GAA) FY 2023 intends to apply the sum of Three Hundred Thirty Thousand Pesos only (Php 330,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract PR No. 2023-11-0132 **Lease of Venue for the Conduct of Training-Workshop on Writing News Article and Photo Documentation.**

Unit	Item Description	Quantity
pax	Food and Venue for December 27-29,2023 Stay-In December 27, 2023 (Breakfast, Lunch, PM Snack, Dinner) December 28, 2023 (Breakfast, AM Snack, Lunch, PM Snack, Dinner) December 29, 2023 (Breakfast, AM Snack, Lunch, PM Snack)	55
	<b>Inclusions</b> "Breakfast-Rice, 2 Viands, Fresh Fruit, Bread and Spread and Coffee AM Snacks- Pasta and Juice/Water 'Assisted Buffet Lunch-Rice, Vegetables, 2 Viands, Soup, Dessert,Juice and Water 'PM Snacks- Bread and Juice/Water 'Dinner-Rice, Vegetables, 2 Viands, Soup, Dessert,Juice and Water <b>"Additional Requirements:</b> '1 Plenary Hall, Physical Set up of Function Hall, Welcome Tarpaulin (8x16ft) landscape,Basic lights & Functional Sound System including 3 wireless microphone and operator, 2 LCD projector with screen for plenary,stable and Strong WIFI, Triple/Quadruple Room Sharing"	

**Other Information**

Interested suppliers must submit their valid and current Mayors Permit, PhilGEPS Registration, Income Business Tax Return/ Tax Clearance Omnibus Sworn Statement, and Price Quotation.

Submission of quotation and eligible documents (2 copies) in a sealed envelope, and/or courier duly signed by your authorized representative is on or before November 29, 2023, at 10:00 AM at BAC Office, DepEd Division of Batangas. The signed quotation must be addressed to Mr. Nicolas M. Burgos, BAC Chairperson DepEd Division of Batangas Province, Provincial Sports Complex, Batangas City

For inquiries, you may contact us at Tel. Nos. (043) 723-1796: (043) 722-1437.

The DepEd Batangas reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without incurring any liability to the affected bidder or bidders.



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
 ☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662  
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For further information, please refer to:

**RODRIGO S. CASTILLO, Ed.D.**

BAC Secretariat  
DepEd Batangas  
Provincial Sports Complex  
Bolbok, Batangas City  
043-722-1437

**NICOLAS M. BURGOS**

Chairperson, Bids and Awards Committee